

**MILLSTONE TOWNSHIP**  
**OPEN SPACE & FARMLAND PRESERVATION COUNCIL**  
**Meeting Minutes for Thursday, October 25, 2018**  
215 Millstone Road, Millstone Twp, NJ 08535

Ms. Butch called the meeting to order at 7:30 pm.

The flag salute was lead by Ms. Butch.

The Secretary read the Adequate Notice.

**Roll Call**

Present: (6) Butch, Grbelja, Madeam, Marra, Oxley, Scott

Absent: (4) Asprocolas, Blackwell, Morelli, Rosenfeld

**Public Comment:** Opened at 7:33 pm.

Mr. and Mrs. Kromann discussed they would be interested in preserving their property. They are also looking to acquire both neighbors and have continuous lots. Mr. Kromann noted that with the surrounding properties it would be a total of eighteen acres. Ms. Butch noted that in order to qualify you must have a buildable lot. Ms. Butch also noted that we will need to review the zoning. Deputy Mayor Grbelja advised the couple to visit the Land use Department for the correct zone. Mr. Kromann noted that JCP& L has a right of way going through the properties. Ms. Butch asked if they could contact them to see if they would be willing to vacate. Mr. Kromann congratulated everyone with regards to the million dollars the township was awarded for farmland preservation.

Public Comment closed at 7:45 pm.

**Approval of Minutes**

A Motion to approve the August 30, 2018, minutes was made by Deputy Mayor Grbelja with a Second offered by Ms. Scott.

AYES: (4) Butch, Grbelja, Madeam, Marra, Scott

NAYS: (0)

ABSTAIN: (0)

**Correspondence:**

Memorandum from SADC regarding the operation of Rural Microenterprises Preserved Farmland: Ms. Butch would like applicants walked through the process. This allows them to expand their operations.

Memorandum from SADC/NJ Dept of Ag: This is a cost sharing policy for deer fencing and water conservation. They are looking for feedback by October 31<sup>st</sup>. Ms. Butch would like them to give more time for review.

Memorandum from SADC regarding workshop for new farmers: Ms. Butch said that the state is holding this workshop tonight. We promoted the workshop through our email list and it was placed on the website.

**Old Business**

- Monmouth County Municipal Open Space Grant #12-04: Baird Homestead Development Project. No changes, received ext. letter to the end of June 2019.
- Monmouth County Municipal Open Space Grant #14-12: There is going to be an adhoc meeting to discuss park items.

- Monmouth County Municipal Open Space Grant #17-03: Will be closing before the end of the year.
- Park Guide: Everyone will work on a piece of the park guide. Ms. Oxley will help facilitate putting it together. Ms. Butch noted we should start working on this soon so it can be completed in a timely manner.
- Drone: The council discussed placing a policy and procedures in place for use of the drone. Training and licensing will be required for anyone in either council looking to use it for open space projects. Mr. Madeam will provide the current procedures in order to be licensed.
- SADC Municipal PIG Workshop: Deputy Mayor Grbelja said it was a very nice workshop. Millstone had the opportunity to show off the beautiful cultural center. Deputy Mayor Grbelja thanked everyone from the council for attending.

### **New Business:**

- December 15<sup>th</sup> Annual Update submitted to SADC: Ms. Butch noted that we need to review and see if any areas need to be added to the targeted list. We can also ask the county to review it. It must be sent by December 15<sup>th</sup>.
- Green Acres Funding Round: The next funding round should be coming up. The form will be completed to be eligible for funding.

### **Events**

- Farm Inspections: November 15<sup>th</sup> the Agriculture Advisory Council is hosting the fire inspections workshop. Assistant Secretary of Agriculture, Ms. Purcell will be in attendance along with someone from the DCA. Mr. Wagner from the Millstone Fire Department will also be answering questions. This workshop is not just for commercial farms, it is also for anyone that house labor or invites people onto their property for monetary gain.
- 2019 Land Conservation Rally: Rally will be held on Friday, April 12, 2019 at the Hyatt Regency Hotel, New Brunswick, NJ.

### **Committee Reports**

- Finance: Nothing to report.
- Fundraising: Ms. Scott discussed the possibility in lieu of lobster, offering steak. Council discussed steak is usually made to order and can be difficult for a larger gathering. Mr. Madeam discussed working on sponsorships earlier.
- Grant Writing: Ms. Butch submitted the Monmouth County Open Space Grant.
- Legislative Awareness: Currently watching the fifteen dollar minimum wage, marijuana legalization and the plastic bag ban.
- OSFP Inventory, Stewardship & Management: Ms. Scott is identifying properties.
- Planning Board and Board of Adjustment Review: Nothing to report.
- Public Relations, Publications & Education: Nothing to report.

At 8:40 PM, a Motion to move to executive session was made by Mr. Marra with a Second offered by Ms. Oxley.

AYES: (6) Butch, DM/Grbelja, Madeam, Marra, Oxley, Scott

NAYS: (0)

ABSTAIN: (0)

At 9:34 PM the Council returned to regular session.

Having no further business to discuss, a Motion to adjourn was made by Mr. Asprocolas with a Second offered by Ms. Scott and by unanimous vote the meeting adjourned at 9:35 PM.

Respectfully submitted,

Melissa Peerboom  
Council Secretary